**HEYBRIDGE BASIN PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Heybridge Basin Parish Council will take place on Tuesday 17th August 2021 commencing at 7.30 pm at St George’s Church, Basin Road, Heybridge Basin, CM9 4RJ.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date: 11TH August 2021

Gemma Lake

Clerk to the Heybridge Basin Parish Council.

**AGENDA**

1. **The Chair to open the meeting**
2. **To receive notification from any persons present of intent to record the meeting.**
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
5. **The meeting will stand adjourned.**
6. **To receive questions from Parishioners of Heybridge Basin.**
7. **To receive a report from the District and County Councillors for the area on any matters of interest.**
8. **The Chair will reconvene the meeting.**
9. **To sign as a correct record the minutes of the meeting held on 20th July 2021.**
10. **Finance.**
11. To approve
12. Payment requests for July/August 2021 *(schedule to be circulated).*
13. Receipts for July/August 2021 *(schedule to be circulated).*
14. **Public Space Protection Order Consultation**
15. To receive a verbal report from Councillor Heubner and to agree any action to be taken.
16. **Emergency Planning**
17. To receive a report from Councillor Lawson.
18. **Funding**
19. To consider the Covid 19 Grass roots fund by EALC and to agree any action to be taken.
20. To consider the Covid local support grant by MDC and to agree any action to be taken.
21. **Local Street Improvement Scheme**
22. To discuss any local street improvements to be submitted to the LHP and agree any action to be taken.
23. **Road Roller**
24. To discuss the recent activity in DMP and agree any action to be taken.
25. **Litter Picking**
26. To consider arranging some group litter picking dates and agree any action to be taken.
27. **Planning Applications**
28. To consider any planning applications received after the publication of the agenda and to agree the action to be taken (*applications to be circulated).*
29. **Clerk’s Report**
30. To receive a report from the Clerk about any outstanding matters and to take action as required, to include
31. Clerk training for CILCA qualification
32. Updating councillor list on website
33. Bank Mandate
34. ECC Locality fund
35. Mirror in Basin Road
36. Councillor training
37. Transfer of Land
38. Tender re Power Supply
39. Tender re Street Lighting
40. **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.**
41. **Daisy Meadow Car Park Committee**
42. To receive the report with the three recommendations of the companies being asked to tender and to agree any action to be taken.
43. To discuss the wording of the Tender letter and agree any action to be taken.

Provisional Date of Next Council Meeting 21st September 2021

Clerk Contact details: clerk@heybridgebasinpc.org.uk

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